

## Primary Source Verification

### Oman Society of Engineers (OSE) - Sultanate of Oman

## How to Apply

'A Step By Step Guide for Completing Your Application'

If you are applying as an individual applicant, click [here](#)

If you are applying as a facility/PRO on behalf of an applicant, click [here](#)

Note: Engineers, Professionals and Affiliates are required to verify education documents only. Consultants are required to verify both education and employment documents.

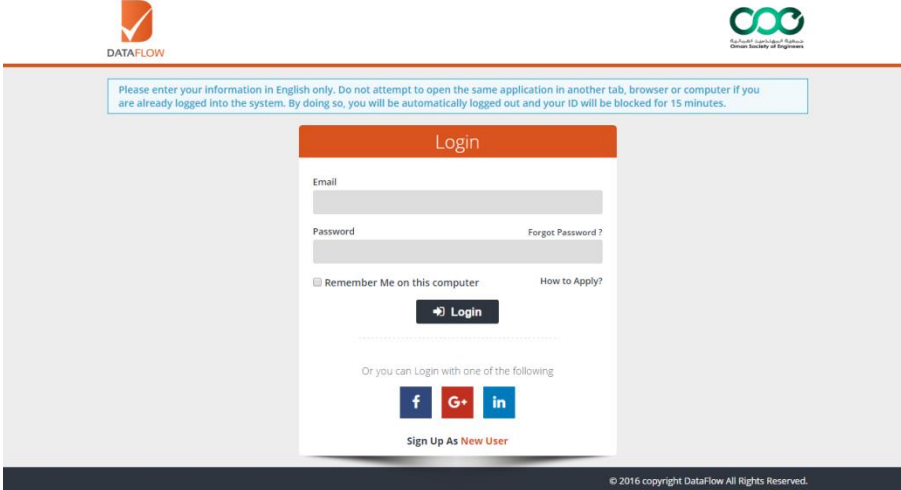
## If you are applying as an individual applicant:

### Step One

- Visit [www.dfose.com](http://www.dfose.com)
- If you are a new user, click 'Sign Up As New User'
- If you are an existing user, enter your registered email ID and password to login
- If you have forgotten your password, click the 'Forgot Password?' option

\*Note: You can also login using your Facebook, Google or LinkedIn accounts

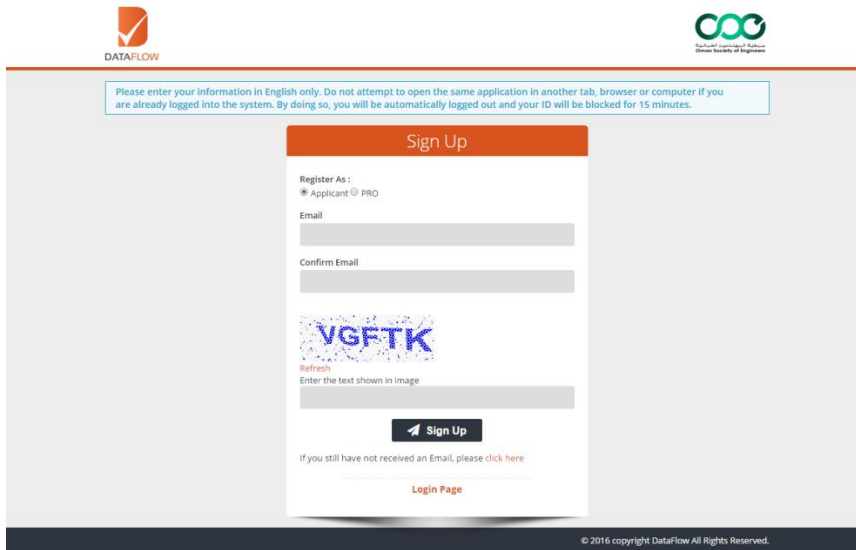
\* \*Note: Refer to the OSE 'How to Apply' document before starting your application



The screenshot shows the login interface of the DataFlow system. At the top, there are logos for DATAFLOW and the Oman Society of Engineers. A blue warning box at the top states: "Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes." The main login form has an orange header with the word "Login". It contains input fields for "Email" and "Password", a "Forgot Password?" link, a "Remember Me on this computer" checkbox, and a "Login" button with a right-pointing arrow. Below the form, there is a section titled "Or you can Login with one of the following" with icons for Facebook, Google+, and LinkedIn. At the bottom of the form, there is a link that says "Sign Up As New User". The footer of the page indicates "© 2016 copyright DataFlow All Rights Reserved."

## Step Two

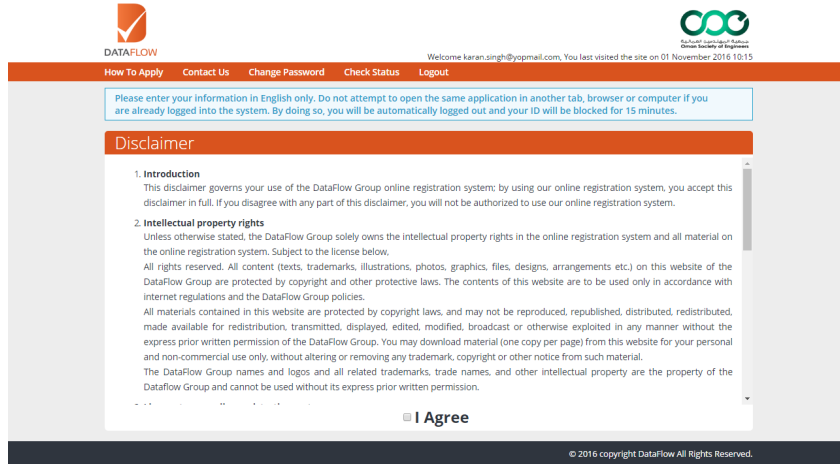
- If you are a new user, you will be redirected to the below page
- Select the 'Applicant' box
- Enter and confirm your email ID
- Enter the CAPTCHA
- Upon successful login, you will proceed to the 'Login' page and a confirmation email will be sent to your registered email ID
- To return to the 'Login' page, click the 'Login Page' tab



The screenshot shows a web application interface for signing up. At the top, there are logos for DATAFLOW and the Oman Society of Engineers. A blue banner at the top contains the text: "Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes." The main content area is titled "Sign Up" in an orange header. Below this, there is a "Register As:" section with two radio buttons: "Applicant" (selected) and "PRO". There are input fields for "Email" and "Confirm Email". A CAPTCHA image showing the text "VGFTK" is displayed, with a "Refresh" link and a prompt to "Enter the text shown in image". A "Sign Up" button is located below the CAPTCHA. At the bottom of the form, there is a link: "If you still have not received an Email, please click [here](#)". A "Login Page" link is also visible at the bottom of the form. The footer of the page states "© 2016 copyright DataFlow All Rights Reserved."

### Step Three

- Carefully read the disclaimer
- Check the 'I Agree' box to proceed



The screenshot shows the DataFlow online registration system interface. At the top, there are logos for DataFlow and the Oman Society of Engineers. A navigation bar includes links: How To Apply, Contact Us, Change Password, Check Status, and Logout. A welcome message for user karan.singh@yahoo.com is displayed. A blue box contains a warning: "Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes." The main content area is titled "Disclaimer" and contains two sections: "1. Introduction" and "2. Intellectual property rights". The "I Agree" checkbox is located at the bottom of the disclaimer text.

DATAFLOW

How To Apply Contact Us Change Password Check Status Logout

Welcome karan.singh@yahoo.com, You last visited the site on 01 November 2016 10:15

Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.

### Disclaimer

**1. Introduction**  
This disclaimer governs your use of the DataFlow Group online registration system; by using our online registration system, you accept this disclaimer in full. If you disagree with any part of this disclaimer, you will not be authorized to use our online registration system.

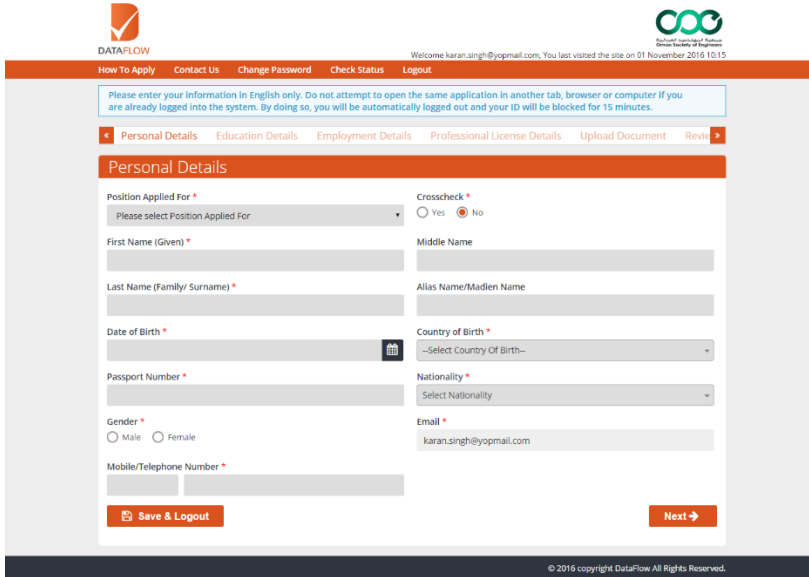
**2. Intellectual property rights**  
Unless otherwise stated, the DataFlow Group solely owns the intellectual property rights in the online registration system and all material on the online registration system. Subject to the license below.  
All rights reserved. All content (texts, trademarks, illustrations, photos, graphics, files, designs, arrangements etc.) on this website of the DataFlow Group are protected by copyright and other protective laws. The contents of this website are to be used only in accordance with internet regulations and the DataFlow Group policies.  
All materials contained in this website are protected by copyright laws, and may not be reproduced, republished, distributed, redistributed, made available for redistribution, transmitted, displayed, edited, modified, broadcast or otherwise exploited in any manner without the express prior written permission of the DataFlow Group. You may download material (one copy per page) from this website for your personal and non-commercial use only, without altering or removing any trademark, copyright or other notice from such material.  
The DataFlow Group names and logos and all related trademarks, trade names, and other intellectual property are the property of the DataFlow Group and cannot be used without its express prior written permission.

☐ I Agree

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## Step Four

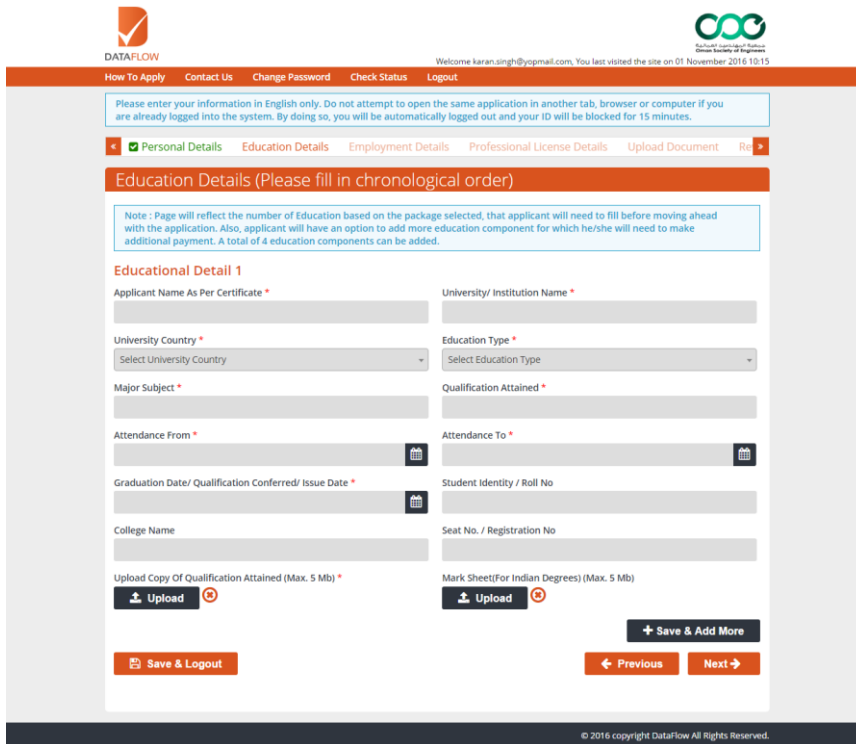
- On the 'Personal Details' page, enter the required information
- To save your details and logout of the system, click 'Save & Logout'
- To confirm your details and proceed to the 'Education Details' page, click 'Next'



The screenshot shows the 'Personal Details' page of the DATAFLOW system. The page has a header with the DATAFLOW logo, a welcome message for 'karan.singh@yopmail.com', and a navigation bar with links: 'How To Apply', 'Contact Us', 'Change Password', 'Check Status', and 'Logout'. Below the navigation bar is a warning message: 'Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.' The main content area is titled 'Personal Details' and contains several form fields: 'Position Applied For' (a dropdown menu), 'Crosscheck' (radio buttons for 'Yes' and 'No'), 'First Name (Given)', 'Middle Name', 'Last Name (Family/ Surname)', 'Alias Name/Maiden Name', 'Date of Birth' (with a calendar icon), 'Country of Birth' (a dropdown menu), 'Passport Number', 'Nationality' (a dropdown menu), 'Gender' (radio buttons for 'Male' and 'Female'), 'Email' (pre-filled with 'karan.singh@yopmail.com'), and 'Mobile/Telephone Number'. At the bottom of the form are two buttons: 'Save & Logout' and 'Next'.

## Step Five

- On the 'Education Details' page, enter the required information - while ensuring you fill the mandatory fields  
Note: Verifying more than one education component will result in additional charges. However, if you choose, you may verify a maximum of four education components
- To save your details and logout of the system, click 'Save & Logout'
- To confirm your details and proceed to the 'Employment Details' page, click 'Next'
- To go back to the 'Personal Details' page, click 'Previous'
- To save the entered details and add another education component, click 'Save & Add More'



**DATAFLOW** Welcome karan.singh@yopmail.com, You last visited the site on 01 November 2016 10:15

[How To Apply](#) [Contact Us](#) [Change Password](#) [Check Status](#) [Logout](#)

Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.

[Personal Details](#) **Education Details** [Employment Details](#) [Professional License Details](#) [Upload Document](#) [Res](#)

**Education Details (Please fill in chronological order)**

Note: Page will reflect the number of Education based on the package selected, that applicant will need to fill before moving ahead with the application. Also, applicant will have an option to add more education component for which he/she will need to make additional payment. A total of 4 education components can be added.

**Educational Detail 1**

Applicant Name As Per Certificate \*  University/ Institution Name \*

University Country \*  Education Type \*

Major Subject \*  Qualification Attained \*

Attendance From \*  Attendance To \*

Graduation Date/ Qualification Conferred/ Issue Date \*  Student Identity / Roll No

College Name  Seat No. / Registration No

Upload Copy Of Qualification Attained (Max. 5 Mb) \*  Mark Sheet (For Indian Degrees) (Max. 5 Mb)

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## Step Six

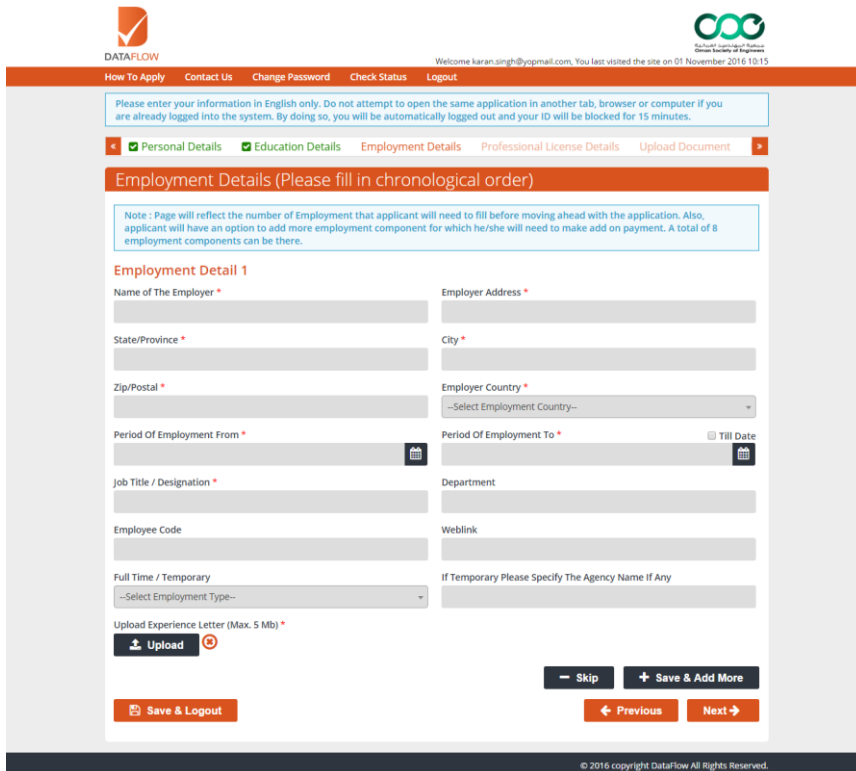
- If you are applying under the 'Engineer' or 'Professional' or 'Affiliate' categories - you are not required to submit your employment information and may skip this step by clicking on the 'Skip' button

Note: If you still choose to submit your employment details for verification, an additional fee per document is applicable

- If you are applying as 'Consultant' - submit your employment details
- On the 'Employment Details' page, enter the required information - while ensuring you fill the mandatory fields

Note: Verifying more than one employment component will result in additional charges. However, if you choose, you may verify a maximum of eight employment components

- To save your details and logout of the system, click 'Save & Logout'
- To confirm your details and proceed to the 'Professional License' page, click 'Next'
- To go back to the 'Education Details' page, click 'Previous'
- To save the entered details and add another employment component, click 'Save & Add More'



**DATAFLOW** Oman Society of Engineers

Welcome karan.singh@yopmail.com, You last visited the site on 01 November 2016 10:15

How To Apply | Contact Us | Change Password | Check Status | Logout

Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.

Personal Details | Education Details | **Employment Details** | Professional License Details | Upload Document

**Employment Details (Please fill in chronological order)**

Note: Page will reflect the number of Employment that applicant will need to fill before moving ahead with the application. Also, applicant will have an option to add more employment component for which he/she will need to make add on payment. A total of 8 employment components can be there.

**Employment Detail 1**

Name of The Employer \*

Employer Address \*

State/Province \*

City \*

Zip/Postal \*

Employer Country \*

Period Of Employment From \*

Period Of Employment To \*

Job Title / Designation \*

Department

Employee Code

Weblink

Full Time / Temporary

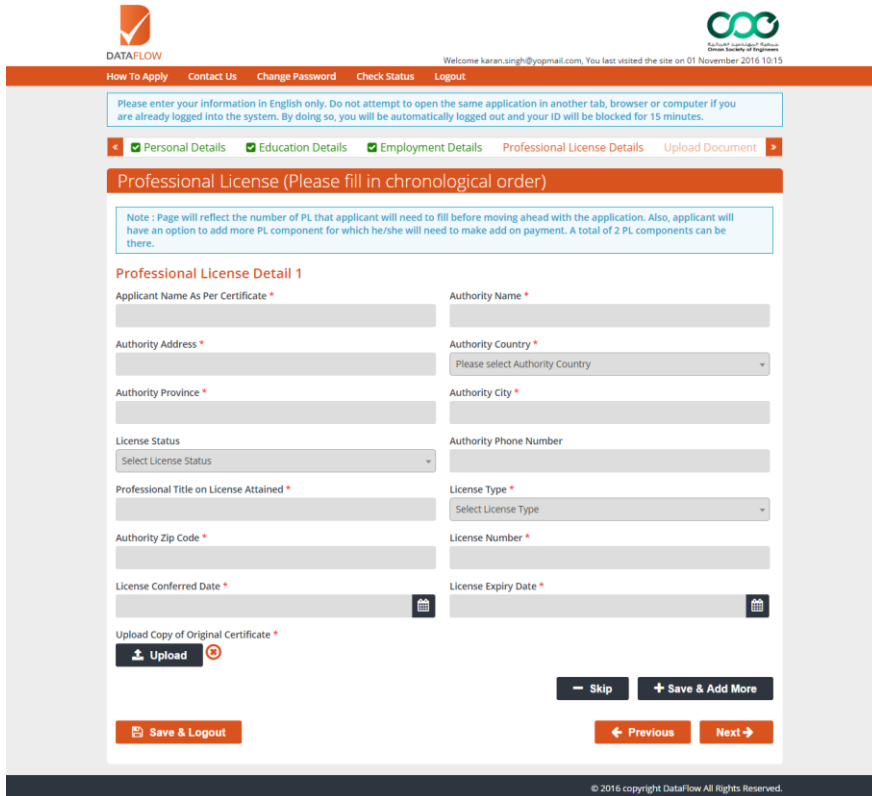
If Temporary Please Specify The Agency Name If Any

Upload Experience Letter (Max. 5 Mb) \*

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## Step Seven

- On the 'Professional License' page, enter the requested information - while ensuring you fill the mandatory fields.  
Note: Verifying a professional license is not a mandatory requirement and will result in additional charges. However, if you choose, you may verify a maximum of two professional license components
- To save your details and logout of the system, click 'Save & Logout'
- To confirm your details and proceed to the 'Upload Document' section, click 'Next'
- To go back to the 'Employment Details' page, click 'Previous'
- To save the entered details and add another professional license component, click 'Save & Add More'

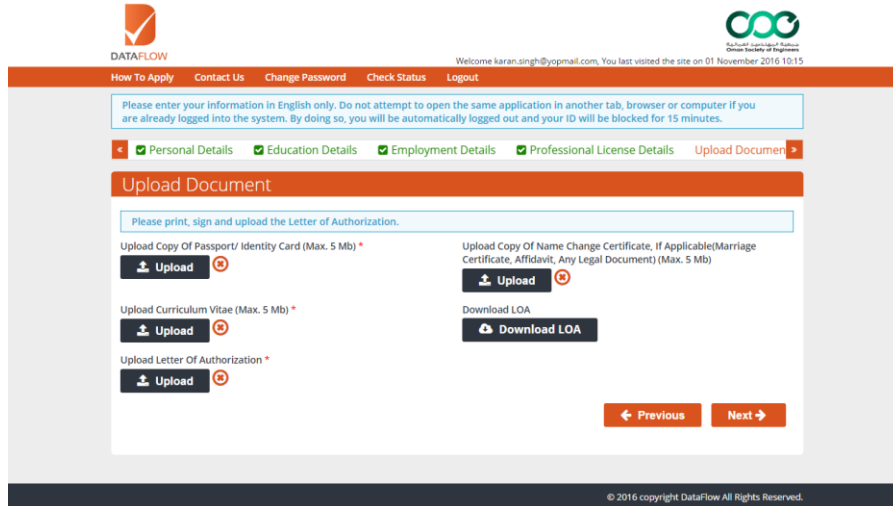


The screenshot shows the 'Professional License Details' page. At the top, there's a navigation bar with links: 'How To Apply', 'Contact Us', 'Change Password', 'Check Status', and 'Logout'. A welcome message for 'karan.singh@yopmail.com' is displayed. Below the navigation bar, a progress bar shows the current step: 'Professional License Details'. A note states: 'Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.' The main heading is 'Professional License (Please fill in chronological order)'. A sub-note says: 'Note : Page will reflect the number of PL that applicant will need to fill before moving ahead with the application. Also, applicant will have an option to add more PL component for which he/she will need to make add on payment. A total of 2 PL components can be there.' The form is titled 'Professional License Detail 1' and contains two columns of fields. The left column includes: 'Applicant Name As Per Certificate', 'Authority Address', 'Authority Province', 'License Status' (a dropdown menu), 'Professional Title on License Attained', 'Authority Zip Code', 'License Conferred Date', and 'Upload Copy of Original Certificate' (with an 'Upload' button). The right column includes: 'Authority Name', 'Authority Country' (a dropdown menu), 'Authority City', 'Authority Phone Number', 'License Type' (a dropdown menu), 'License Number', and 'License Expiry Date'. At the bottom of the form, there are three buttons: 'Save & Logout', 'Skip', and 'Save & Add More'. Below these are 'Previous' and 'Next' navigation buttons. The footer of the page states '© 2016 copyright DataFlow All Rights Reserved.'



## Step Eight

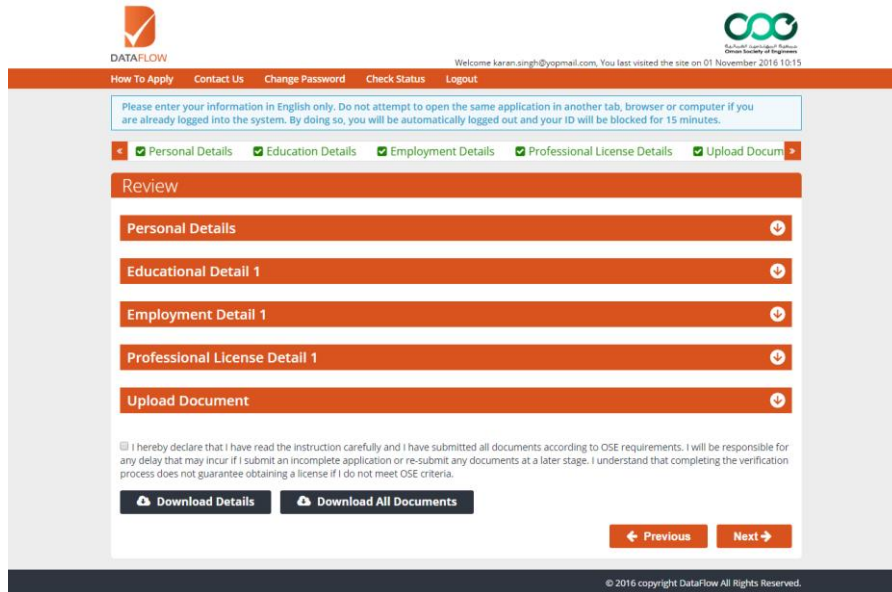
- On the 'Upload Document' page, upload the mandatory documents
- To confirm your details and proceed to the 'Review' page, click 'Next'
- To go back to the 'Professional License' page, click 'Previous'



The screenshot shows the 'Upload Document' page of the DataFlow system. At the top, there is a navigation bar with links: 'How To Apply', 'Contact Us', 'Change Password', 'Check Status', and 'Logout'. A welcome message reads: 'Welcome karan.singh@yopmail.com, You last visited the site on 01 November 2016 10:15'. Below the navigation bar, a progress bar shows the following steps: 'Personal Details' (checked), 'Education Details' (checked), 'Employment Details' (checked), 'Professional License Details' (checked), and 'Upload Document' (active). The main content area is titled 'Upload Document' and contains a blue box with the instruction: 'Please print, sign and upload the Letter of Authorization.' Below this, there are four upload sections, each with an 'Upload' button and a red 'X' icon indicating a missing or failed upload: 'Upload Copy Of Passport/ Identity Card (Max. 5 Mb) \*', 'Upload Copy Of Name Change Certificate, If Applicable (Marriage Certificate, Affidavit, Any Legal Document) (Max. 5 Mb)', 'Upload Curriculum Vitae (Max. 5 Mb) \*', and 'Upload Letter Of Authorization \*'. To the right of these sections, there is a 'Download LOA' button. At the bottom right of the form, there are two buttons: 'Previous' and 'Next'. The footer of the page states: '© 2016 copyright DataFlow All Rights Reserved.'

## Step Nine

- On the 'Review' page, review your entered details and documents
- To download your entered details, click the 'Download Details' button
- To download your uploaded documents, click the 'Download All Documents' button
- To confirm your entered information and proceed to the 'Payment Summary' page, click 'Next'
- To go back to the 'Upload Document' page, click 'Previous'



DATAFLOW

Welcome karen.singh@yopmail.com, You last visited the site on 01 November 2016 10:15

How To Apply Contact Us Change Password Check Status Logout

Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.

Personal Details Education Details Employment Details Professional License Details Upload Document

Review

Personal Details

Educational Detail 1

Employment Detail 1

Professional License Detail 1

Upload Document

I hereby declare that I have read the instruction carefully and I have submitted all documents according to OSE requirements. I will be responsible for any delay that may incur if I submit an incomplete application or re-submit any documents at a later stage. I understand that completing the verification process does not guarantee obtaining a license if I do not meet OSE criteria.

Download Details Download All Documents

Previous Next

© 2016 copyright DataFlow All Rights Reserved.

### Step Ten

- On the 'Payment Summary' page, you can view your total due amount
- Click 'Pay' to proceed to the payment gateway and finalize your payment

### Step Eleven

- Once the payment is finalized, you will be redirected to the 'Thank You' page
- Upon successfully completing your payment, you will receive a confirmation email and payment receipt
- To check the status of your application, go to 'Check Status'
- Once the report is issued, you can download by clicking 'Download Report' - which will be enabled only when the report is ready



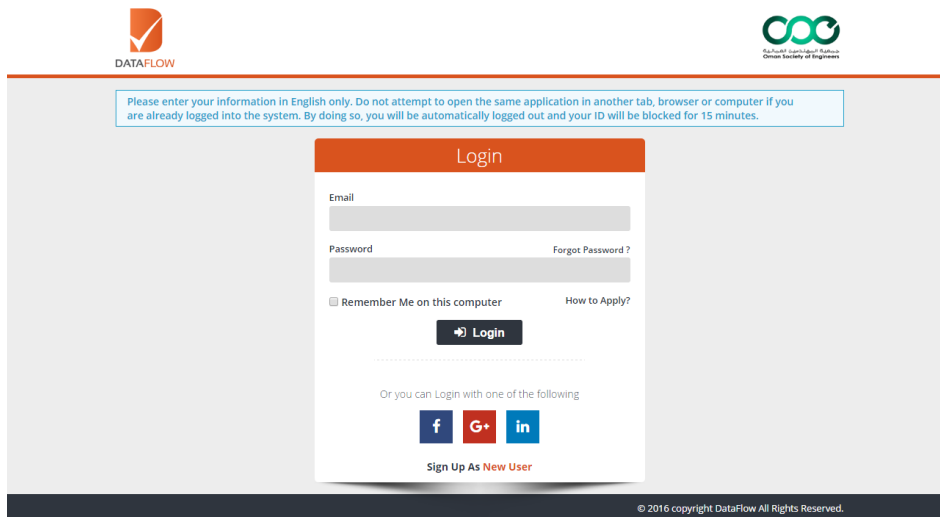
### If you are applying as a facility/PRO:

#### Step One

- Visit [www.dfose.com](http://www.dfose.com)
- If you are a new user, click 'Sign Up As New User'
- If you are an existing user, enter your registered email ID and password to login
- If you have forgotten your password, click the 'Forgot Password?' option

\*Note: You can also login using your Facebook, Google or LinkedIn accounts

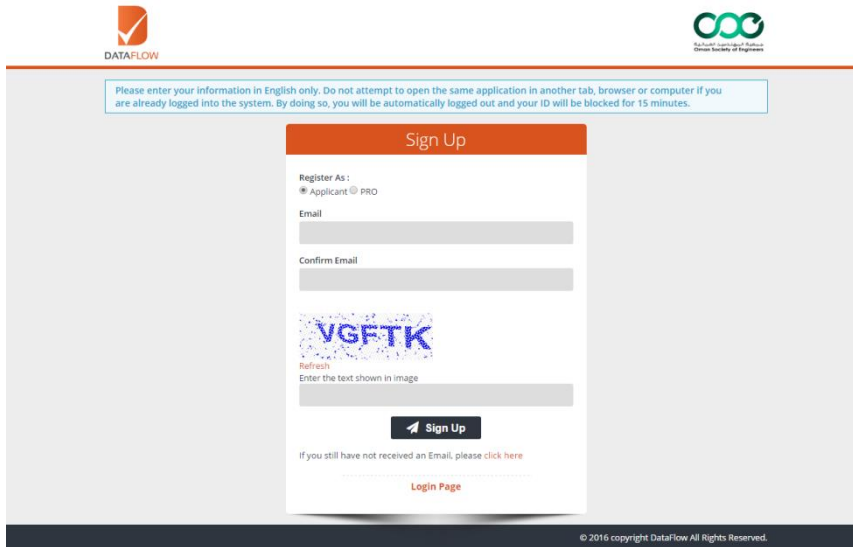
\* \*Note: Refer to the OSE 'How to Apply' document before starting your application



The screenshot shows the login interface of the DataFlow system. At the top, there are logos for DATAFLOW and the Oman Society of Engineers. A blue warning box at the top center states: "Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes." The main login form is titled "Login" and contains fields for "Email" and "Password". A "Forgot Password?" link is next to the password field. Below these fields is a checkbox for "Remember Me on this computer" and a "Login" button. A "How to Apply?" link is also present. Below the login form, there is a section for social media login with buttons for Facebook, Google+, and LinkedIn. A "Sign Up As New User" link is at the bottom of the form. The footer of the page reads "© 2016 copyright DataFlow All Rights Reserved."

## Step Two

- If you are a new user, you will be redirected to the below page
- Select the 'PRO' box
- Enter and confirm your email ID
- Enter the CAPTCHA
- Upon successful login, you proceed to the 'Login' page and a confirmation email will be sent to your registered email ID
- To return to the 'Login' page, click the 'Login Page' tab



The screenshot shows the 'Sign Up' page of the DataFlow system. At the top, there are logos for DataFlow and the Oman Society of Engineers. A blue notification box at the top states: "Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes." The main form is titled "Sign Up" and includes a "Register As:" section with radio buttons for "Applicant" (selected) and "PRO". Below this are input fields for "Email" and "Confirm Email". A CAPTCHA image with the text "VGFTK" is displayed, followed by a "Refresh" link and a prompt to "Enter the text shown in image". A "Sign Up" button is at the bottom of the form. Below the button, there is a link: "If you still have not received an Email, please click [here](#)". At the very bottom of the form, there is a link for the "Login Page". The footer of the page contains the copyright notice: "© 2016 copyright DataFlow All Rights Reserved."

### Step Three

- Carefully read the disclaimer
- Check the 'I Agree' box to proceed



The screenshot shows the DataFlow Group online registration system interface. At the top, there is a navigation bar with the DataFlow logo on the left and the Oman Society of Engineers logo on the right. Below the logos, a welcome message reads: "Welcome karan.singh@yopmail.com, You last visited the site on 01 November 2016 10:15". The navigation bar includes links for "How To Apply", "Contact Us", "Change Password", "Check Status", and "Logout". A blue box contains a warning: "Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes." The main content area is titled "Disclaimer" and contains two sections: "1. Introduction" and "2. Intellectual property rights". The "I Agree" checkbox is located at the bottom of the disclaimer text.

DATAFLOW

جمعية المهندسين العمالية  
Oman Society of Engineers

Welcome karan.singh@yopmail.com, You last visited the site on 01 November 2016 10:15

[How To Apply](#) [Contact Us](#) [Change Password](#) [Check Status](#) [Logout](#)

Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.

### Disclaimer

**1. Introduction**  
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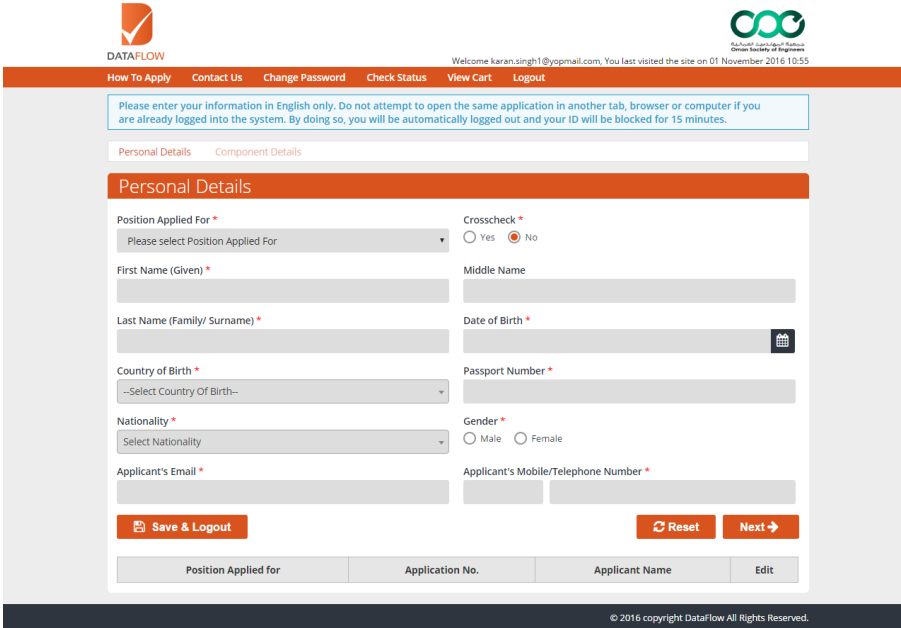
**2. Intellectual property rights**  
Unless otherwise stated, the DataFlow Group solely owns the intellectual property rights in the online registration system and all material on the online registration system. Subject to the license below.  
All rights reserved. All content (texts, trademarks, illustrations, photos, graphics, files, designs, arrangements etc.) on this website of the DataFlow Group are protected by copyright and other protective laws. The contents of this website are to be used only in accordance with internet regulations and the DataFlow Group policies.  
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The DataFlow Group names and logos and all related trademarks, trade names, and other intellectual property are the property of the Dataflow Group and cannot be used without its express prior written permission.

☐ I Agree

© 2016 copyright DataFlow All Rights Reserved.

## Step Four

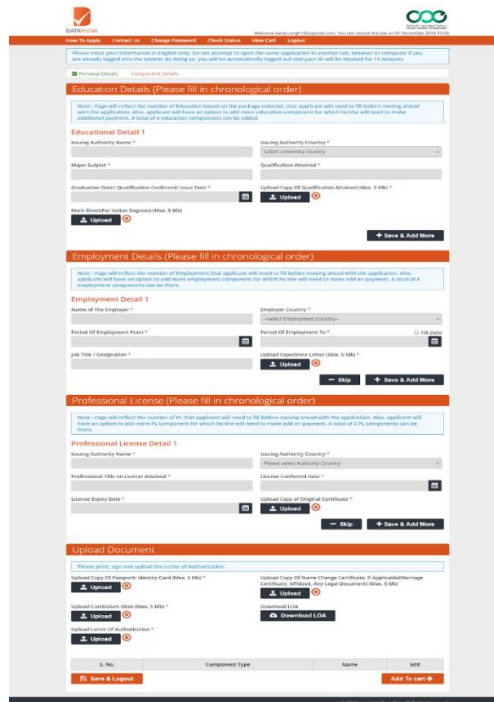
- On the 'Personal Details' page, enter the applicant's information
- To save the entered details and logout of the system, click 'Save & Logout'
- To confirm the entered details and proceed to the 'Component Details' page, click 'Next'
- To erase all the data entered on the 'Personal Details' page, click 'Reset'
- Initiated applications that are not saved in the cart are available at the bottom of the page. These applications may be edited and completed



The screenshot shows the 'Personal Details' form in the DataFlow system. The form is titled 'Personal Details' and includes a 'Crosscheck' section with 'Yes' and 'No' radio buttons. The form fields are organized into two columns. The left column contains: 'Position Applied For' (a dropdown menu), 'First Name (Given)', 'Last Name (Family/ Surname)', 'Country of Birth' (a dropdown menu), 'Nationality' (a dropdown menu), and 'Applicant's Email'. The right column contains: 'Middle Name', 'Date of Birth' (with a calendar icon), 'Passport Number', 'Gender' (with 'Male' and 'Female' radio buttons), and 'Applicant's Mobile/Telephone Number'. At the bottom of the form, there are three buttons: 'Save & Logout', 'Reset', and 'Next'. Below the form, there is a table with four columns: 'Position Applied for', 'Application No.', 'Applicant Name', and 'Edit'. The footer of the page states '© 2016 copyright DataFlow All Rights Reserved.'

## Step Five

- On the 'Component Details' page, enter the required information - while ensuring you fill the mandatory fields  
Note: You can enter a maximum of four education components. Any additional entries will be charged as additional components
  - If you are applying under the 'Engineer' or 'Professional' or 'Affiliate' categories - you are not required to submit employment information and may skip this step by clicking on the 'Skip' button  
Note: If you still choose to submit employment details for verification, an additional fee per document is applicable
  - If you are applying as 'Consultant' - submit employment details  
\*Note: Verifying more than one employment component will result in additional charges. However, if you choose, you may verify a maximum of eight employment components  
\*\*Note: Verifying a professional license is not a mandatory requirement and will result in additional charges. However, if you choose, you may verify a maximum of two professional license components
  - On the 'Upload Document' page, upload all mandatory documents to proceed with the application
  - To save entered details and logout, click 'Save & Logout'
  - To save entered data to the 'Cart Details' page, click 'Add to Cart'
  - To go back to the 'Personal Details' page, click 'Previous'
  - To save entered details and add another component, click 'Save & Add More'
- Note: All saved component details are editable and are available at the bottom of the page



The screenshot shows the 'Component Details' page for an application. It includes sections for:

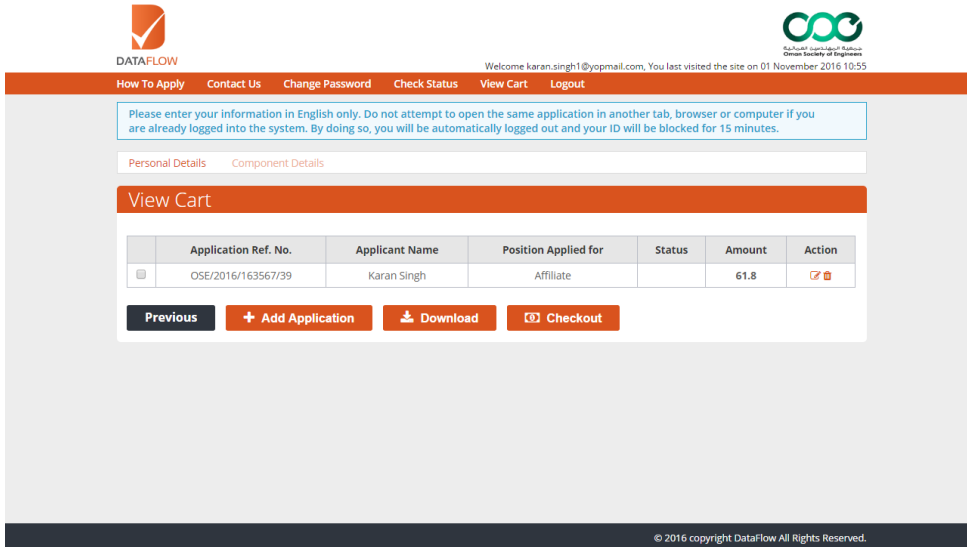
- Education Details (Please fill in chronological order):** Fields for Issuing Authority Name, Issuing Authority Country, Major Subject, Qualification Attained, Graduation Date, and National Exam and Qualification Attained Date.
- Employment Details (Please fill in chronological order):** Fields for Name of the Employer, Employer Country, Period of Employment From, Period of Employment To, Job Title / Designation, and National Exam and Qualification Attained Date.
- Professional License (Please fill in chronological order):** Fields for Issuing Authority Name, Issuing Authority Country, Professional Title or License Attained, License Confirmed Date, License Expiry Date, and National Exam and Qualification Attained Date.
- Upload Document:** A section for uploading required documents, including a passport, ID card, and license, with 'Upload' buttons for each.

At the bottom of the page, there is a table with columns for 'S.No', 'Component Type', 'Name', and 'SFE', and buttons for 'Save & Logout' and 'Add To Cart'.



## Step Six

- On the 'View Cart' page, you can:
  - ✓ Add new applications by clicking the 'Add Application' tab
  - ✓ Download entered details by clicking the 'Download' tab
  - ✓ Edit applications by clicking the 'Edit' button
  - ✓ Delete applications by clicking the 'Delete' button
- By clicking the 'Checkout' tab, you will be redirected to the 'Payment Summary' page where you will be asked to select at least one application
- To go back to the 'Component Details' page, click 'Previous'



DATAFLOW



Welcome karan.singh1@yopmail.com, You last visited the site on 01 November 2016 10:55

How To Apply Contact Us Change Password Check Status View Cart Logout

Please enter your information in English only. Do not attempt to open the same application in another tab, browser or computer if you are already logged into the system. By doing so, you will be automatically logged out and your ID will be blocked for 15 minutes.

Personal Details Component Details

### View Cart

	Application Ref. No.	Applicant Name	Position Applied for	Status	Amount	Action
<input type="checkbox"/>	OSE/2016/163567/39	Karan Singh	Affiliante		61.8	 

Previous + Add Application Download Checkout

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### Step Seven

- On the 'Payment Summary' page, you can view your total due amount
- Click 'Pay' to proceed to the payment gateway and finalize the payment

### Step Eight

- Once the payment is finalized, you will be redirected to the 'Thank You' page
- Upon successfully completing the payment, you will receive a confirmation email and payment receipt(s)
- To check the status of your application(s), go to 'Check Status'
- Once the report(s) is issued, you can download by clicking 'Download Report' - which will be enabled only when the report(s) is ready

For any additional queries, click [here](#) to visit the OSE FAQ section.